We are following local health and public safety regulations along with Center for Disease Control guidelines while adhering to strict sanitation procedures.

- The passenger areas of our vehicles are cleaned with disinfectant spray before and after each trip using CDC guideline for recommended cleaning agents with EPA-Registered disinfectants.
- Following complete cleaning, washing and detailing of our vehicles inside and out, they are parked outdoors to allow for the sun's UV rays to further disinfect doors and door-handles, trunk lids, steering wheel, seating surfaces, arm rests and interior high touch areas.
- Our chauffeurs are using personal protective equipment, including face masks and gloves.
- Your assigned chauffeur(s) are practicing safe personal distancing.
- We are recommending that our passengers handle their own luggage for health/safety reasons.
- We are removing all materials in the rear seating area such as newspapers, magazines and literature that may be prone to germ retention.
- We are in the process of installing protective barriers inside of our companyowned sedan and SUV's to provide even more protection between our passengers and chauffeurs.
- Our Dispatch Department performs and records temperature checks on every chauffeur at the beginning of each shift.
- As is our normal practice, we instruct all employees and chauffeurs to seek medical care immediately if they feel ill or running a temperature. Of course, we do not allow any visibly sick employees to report to work.
- The Shuttle Group is encouraging our team members who can work effectively from home to do so, minimizing in-office staffing levels.

For groups using coaches we have configured a seating arrangement that distances passengers from each other while seated. Passengers contact with each other will be minimized during the loading/unloading process. When utilizing buses and motorcoaches for groups, with prior arrangement, The Shuttle Group can scan passengers' temperature before boarding (upon request by client).

The Shuttle Group is dedicated to provide you and your travelers with the utmost level of service and safety possible, including a welcome and sanitary environment. Please urge your travelers to take the personal precautions necessary to ensure yours and theirs continued good health as well.